



Sheridan County School District # 3

(307) 758-4411

P.O. Box 125/1600 Meade Ave.
Clearmont, WY 82835

EMPLOYMENT APPLICATION

Position Applied for _____

Your Name _____
Last First Middle Telephone Number

Address _____ Social Security Number _____

I am seeking temporary work until _____ I am seeking a permanent position Yes or No

If necessary for the job, can you: Work Shifts? _____ Work Overtime? _____ Travel? _____ Provide valid Driver's License? _____

I will be able to report for work _____ days after being notified that I am hired.

EDUCATION	School name/address	Yrs. Completed	Field of Study	Grad. or Degree
High School	_____	_____	_____	_____
College/University	_____	_____	_____	_____
Business/Technical	_____	_____	_____	_____
Other (may include grammar school)	_____	_____	_____	_____

MILITARY SERVICE Dates _____ Branch _____

Duty/Specialized Training _____

Reserve Unit _____ Meeting Dates _____

REFERENCES: List two personal references who are not relatives or former supervisors.

Name Known	Address	Occupation	Yrs.
_____	_____	_____	_____
_____	_____	_____	_____

Professional Licenses, Certifications or Registrations: _____

Types of electronic or mechanical equipment or machines that you are qualified to:

Repair

Operate

Specialized Skills: Typing Speed _____ Dictation _____ Office Machines _____

Additional skills or information regarding career/occupation you wish to bring to the employer's attention: _____

EMPLOYMENT: List last employment first. Include summer or temporary jobs. Please show dates and locations of self-employment or periods of unemployment.

Dates	Employer Name & Address	Position Title/Duties/Skills	Reason for Leaving
From _____ to _____ SALARY start end	Supervisor		
From _____ to _____ SALARY start end	Supervisor		
From _____ to _____ SALARY start end	Supervisor		
From _____ to _____ SALARY start end	Supervisor		

Contact (in case of accident or illness) Name _____

Address _____ Daytime Phone _____

Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society or society in general and which is contrary to the accepted rule of right and duty between persons, including but not limited to, theft, attempted theft, murder, rape, swindling, and indecency with a minor. Have you ever been convicted of a felony or any offense involving moral turpitude or has any court received a plea of guilty or a plea of nolo contendere from you: If yes, please explain:

Have you ever been convicted of any felony or sentenced or received a deferred prosecution or probation for any charge including any crime relating to child abuse or neglect, or any crime relating to sexual abuse of a minor? If yes, please explain: _____

Information to the Applicant: As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your

references.

If necessary for employment in a specific position, you may be required to: have a physical examination, to provide evidence of citizenship or date of birth, or to sign a conflict of interest agreement and abide by its terms.

I understand and agree to the information shown above.

Signature _____ Date _____

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only.

EMPLOYER SECTION _____
